



A bibliographic management software

By:

Ehsan Shahrestanaki

PhD student in Epidemiology

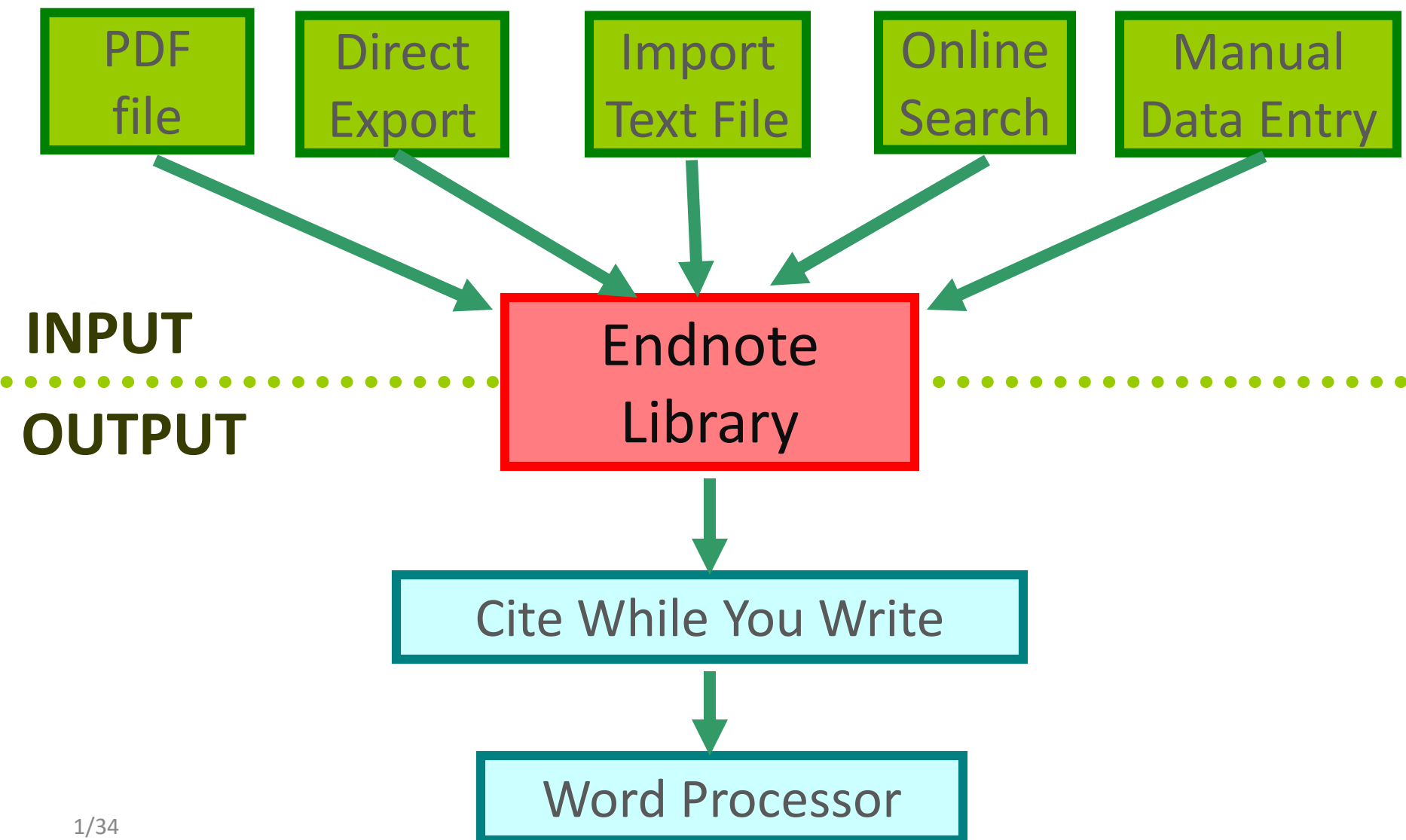
bibliographic management softwares



EndNote

- ✓ اندنوت محصول شرکت تامسون روترز است
- ✓ کاربرد اصلی اندنوت سازماندهی و مدیریت اطلاعات می باشد
- ✓ علاوه بر آن، ابزار جستجوی پیوسته است که با استفاده از آن می توان پایگاه های کتابشناختی پیوسته را جستجو کرده و منابع را مستقیماً به کتابخانه آن وارد کرد.
- ✓ با استفاده از این ابزار می توان کتابخانه شخصی ساخته و نتایج جستجوها را برای در آن ذخیره کرد.
- ✓ از اندنوت می توان برای تهیه کتابشناسی ها استفاده کرد.
- ✓ امکان استناد دهی در حین نگارش کتاب یا مقاله را نیز فراهم می کند.

EndNote Flowchart



Reference Styles

- There are two main methods of referencing articles in journal and book publications.
 1. The Harvard (author-date)
 2. and Vancouver (numeric) reference systems.
- ✓ Many professional publications often have their own house style which introduce specific variations within these general conventions

Harvard (author-date) style

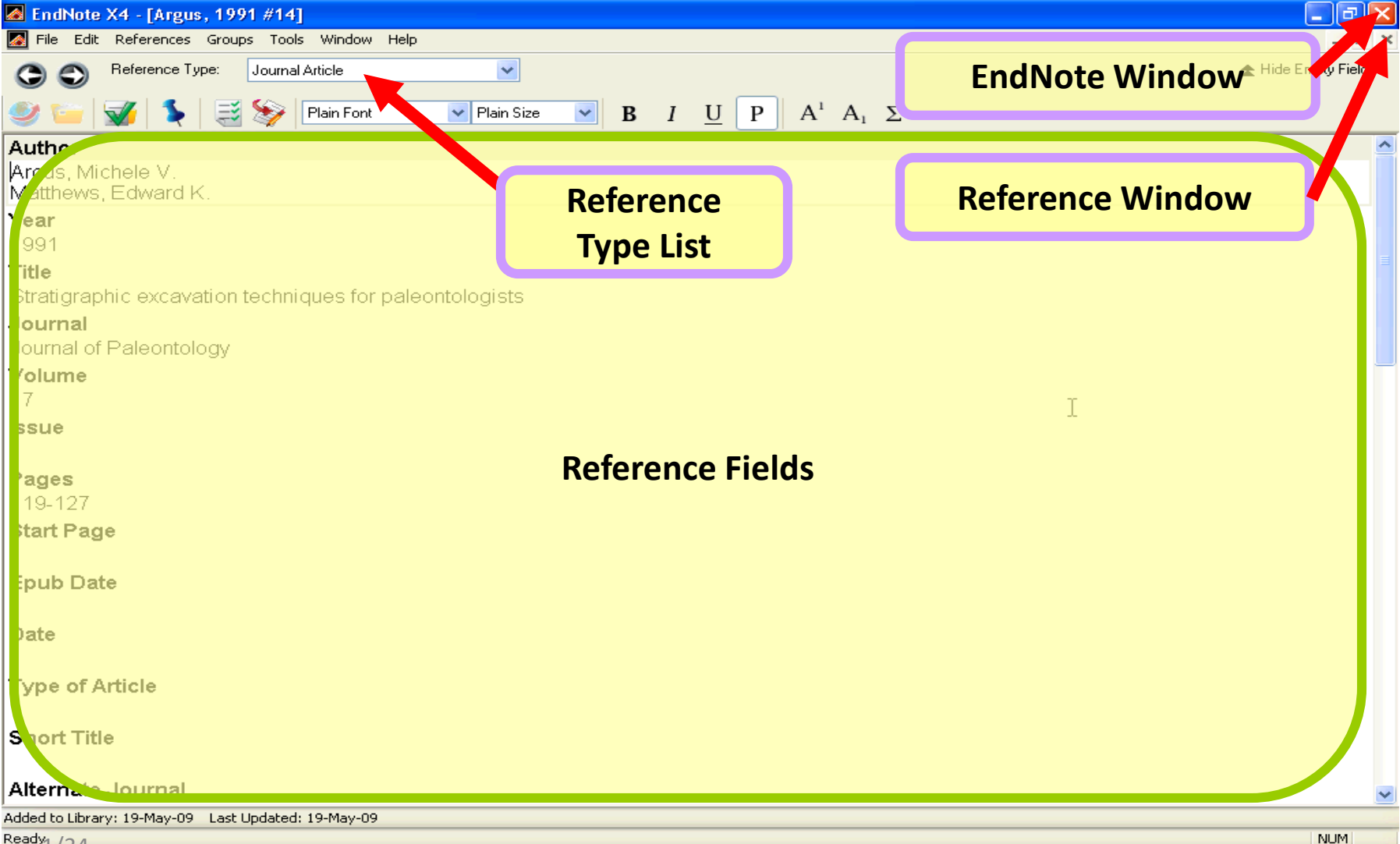
- This system uses the author's name and date of publication in the body of the text, and the bibliography is given alphabetically by author.
- **Example**

'The author has discussed the implications of these proposals on the National Health Service in another paper (Loft, 1991). Other writers have commented on related issues, notably Lane (1992, 1994) and Lewis (1995, p.54).

Vancouver (Numeric) style

- The Vancouver system differs from Harvard by using a number series to indicate references. Bibliographies list these in numerical order as they appear in the text. The main advantage of the Vancouver style is that the main text reads more easily, and some editors consider this to be less obtrusive.
- **Example**
'The author has discussed the implications of these proposals on the National Health Service in another paper (1). Other writers have commented on related issues, notably Lane (2,3) and Lewis (4).

Reference Window



The screenshot shows the EndNote X4 application window titled "EndNote X4 - [Argus, 1991 #14]". The interface includes a menu bar (File, Edit, References, Groups, Tools, Window, Help), a toolbar with navigation and editing icons, and a main workspace. A red arrow points from the "Reference Type: Journal Article" dropdown menu to a yellow box labeled "Reference Type List". Another red arrow points from the window's title bar area to a yellow box labeled "EndNote Window". A third red arrow points from the right-hand side of the main workspace to a yellow box labeled "Reference Window". The main workspace is divided into two sections: a left sidebar labeled "Reference Fields" containing a list of fields (Author, Year, Title, Journal, Volume, Issue, Pages, Start Page, Epub Date, Date, Type of Article, Short Title, Alternate Journal) and a large central area labeled "Reference Fields" containing a sample reference entry for Argus, Michele V. and Matthews, Edward K. (1991) titled "Stratigraphic excavation techniques for paleontologists" from the Journal of Paleontology, Volume 7, Issue 1, pages 119-127. The status bar at the bottom indicates "Added to Library: 19-May-09", "Last Updated: 19-May-09", and "Ready 1/34".

EndNote Window

Reference Type List

Reference Window

Reference Fields

Author
Argus, Michele V.
Matthews, Edward K.

Year
1991

Title
Stratigraphic excavation techniques for paleontologists

Journal
Journal of Paleontology

Volume
7

Issue
1

Pages
119-127

Start Page

Epub Date

Date

Type of Article

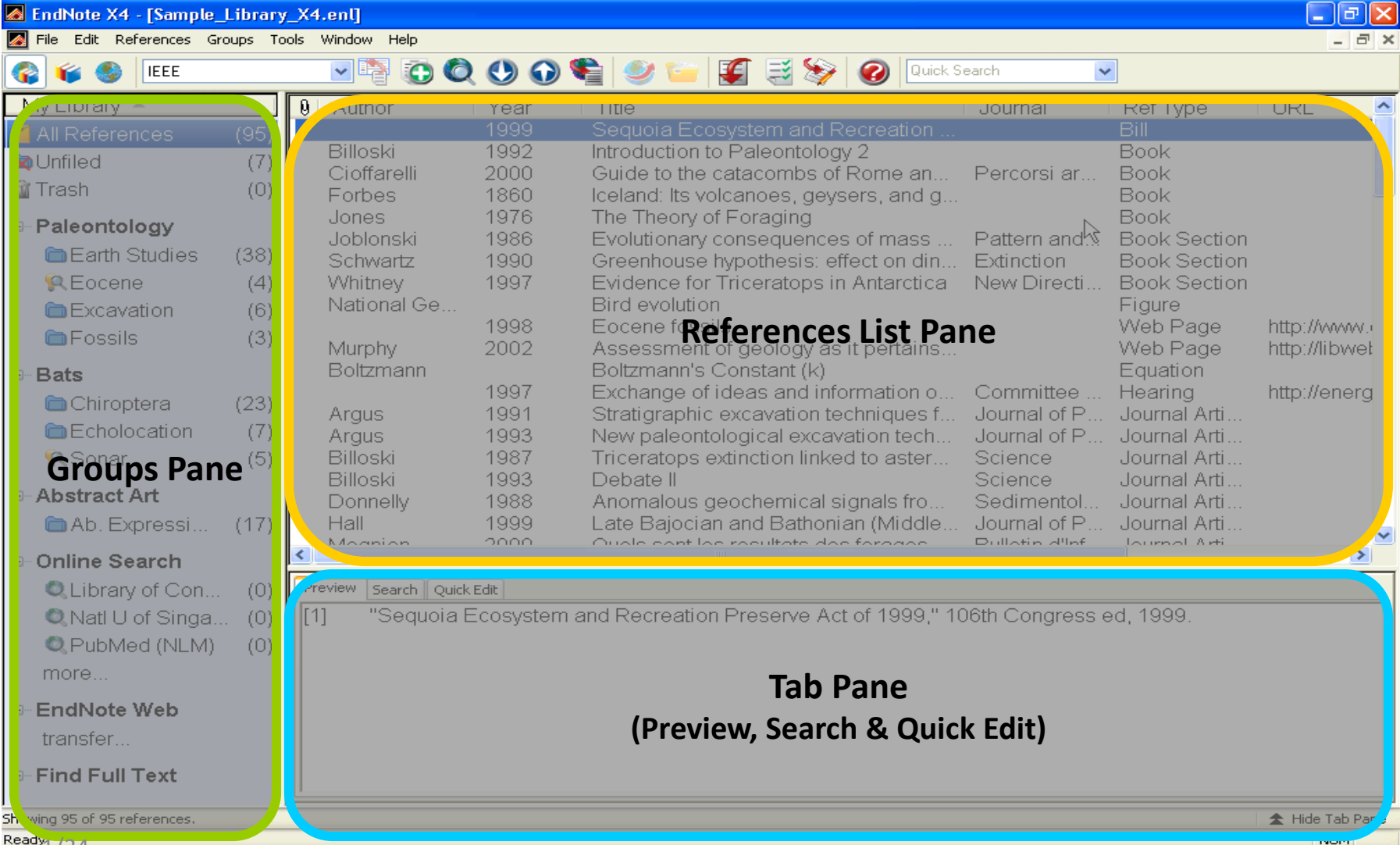
Short Title

Alternate Journal

Added to Library: 19-May-09 Last Updated: 19-May-09

Ready 1/34

Library Window



EndNote X4 - [Sample_Library_X4.ent]

File Edit References Groups Tools Window Help

Quick Search

Groups Pane

- All References (95)
- Unfiled (7)
- Trash (0)
- Paleontology**
 - Earth Studies (38)
 - Eocene (4)
 - Excavation (6)
 - Fossils (3)
- Bats**
 - Chiroptera (23)
 - Echolocation (7)
 - Sonar (5)
- Abstract Art**
 - Ab. Expressi... (17)
- Online Search**
 - Library of Con... (0)
 - Natl U of Singa... (0)
 - PubMed (NLM) (0)
 - more...
- EndNote Web**
 - transfer...
- Find Full Text**

References List Pane

Author	Year	Title	Journal	Ref Type	URL
	1999	Sequoia Ecosystem and Recreation ...		Bill	
Billoski	1992	Introduction to Paleontology 2		Book	
Cioffarelli	2000	Guide to the catacombs of Rome an...	Percorsi ar...	Book	
Forbes	1860	Iceland: Its volcanoes, geysers, and g...		Book	
Jones	1976	The Theory of Foraging		Book	
Joblonski	1986	Evolutionary consequences of mass ...	Pattern and...	Book Section	
Schwartz	1990	Greenhouse hypothesis: effect on din...	Extinction	Book Section	
Whitney	1997	Evidence for Triceratops in Antarctica	New Directi...	Book Section	
National Ge...		Bird evolution		Figure	
	1998	Eocene fossil		Web Page	http://www.i
Murphy	2002	Assessment of geology as it pertains...		Web Page	http://libwet
Boltzmann		Boltzmann's Constant (k)		Equation	
	1997	Exchange of ideas and information o...	Committee ...	Hearing	http://energ
Argus	1991	Stratigraphic excavation techniques f...	Journal of P...	Journal Arti...	
Argus	1993	New paleontological excavation tech...	Journal of P...	Journal Arti...	
Billoski	1987	Triceratops extinction linked to aster...	Science	Journal Arti...	
Billoski	1993	Debate II	Science	Journal Arti...	
Donnelly	1988	Anomalous geochemical signals fro...	Sedimentol...	Journal Arti...	
Hall	1999	Late Bajocian and Bathonian (Middle...	Journal of P...	Journal Arti...	
Magnien	2000	Quels sont les résultats des forages	Bulletin d'Inf	Journal Arti...	

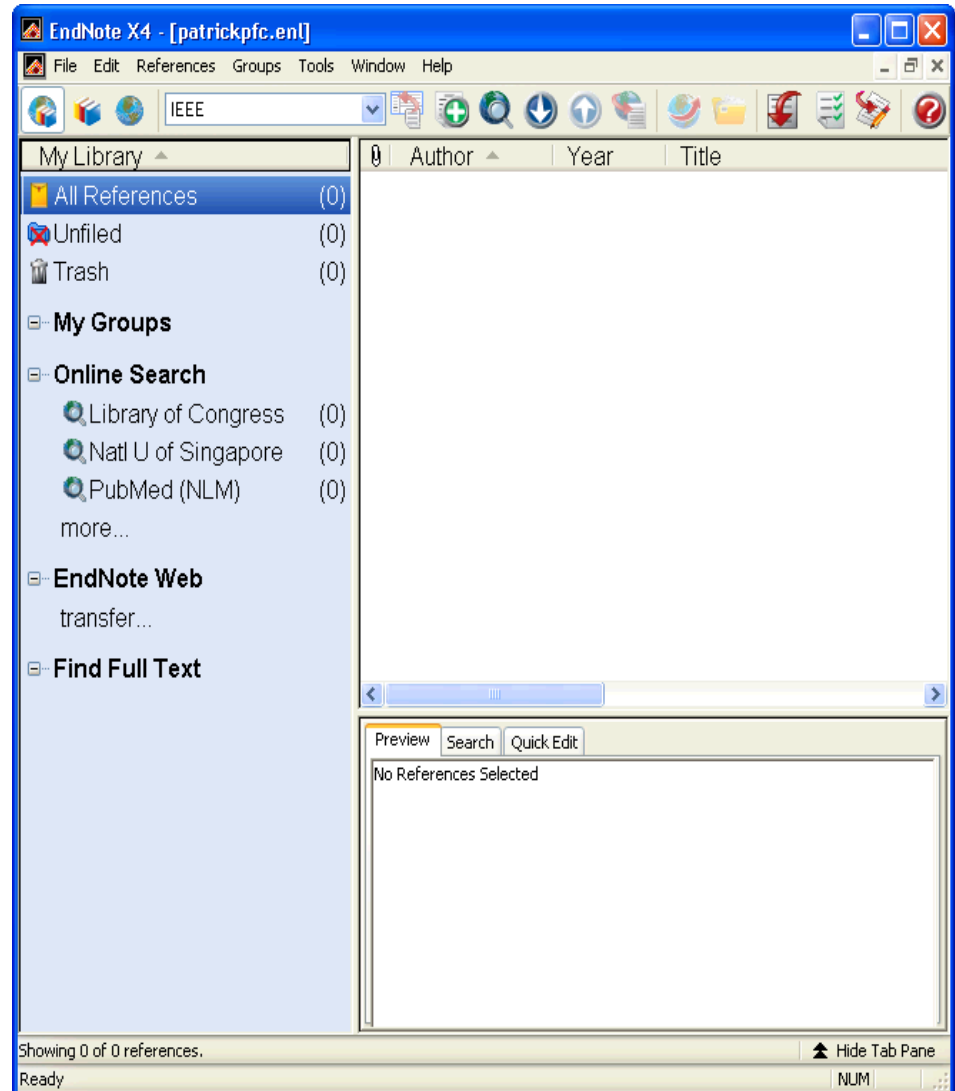
Tab Pane
(Preview, Search & Quick Edit)

[1] "Sequoia Ecosystem and Recreation Preserve Act of 1999," 106th Congress ed, 1999.

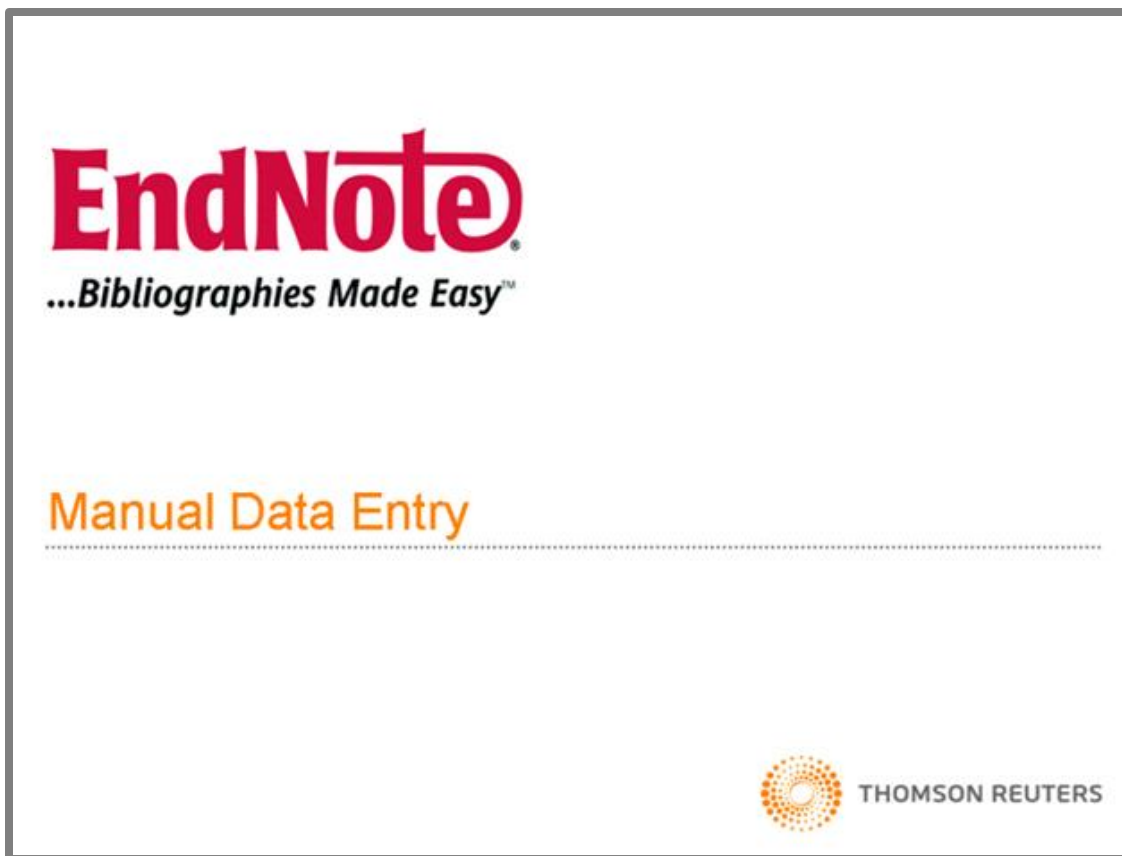
Showing 95 of 95 references. Ready 1/34

Create a Library

- *File > New...*
- Key-in the library filename (*.enl)
- Select location to save the library
- Click “**Save**” to create the new library



Manual Data Entry



http://www.youtube.com/user/EndNoteTraining#p/u/29/30u5_b9d5D4

Cite While You Write

Overview

EndNote Library

References

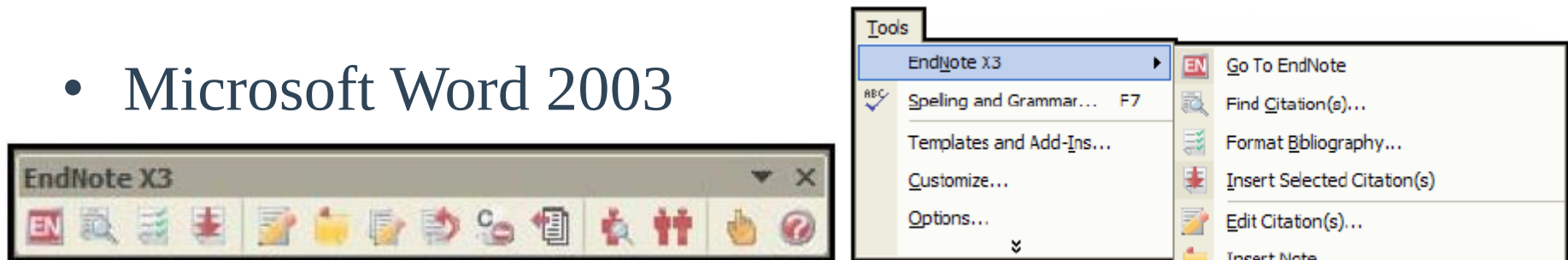
Cite While You Write

Other Features

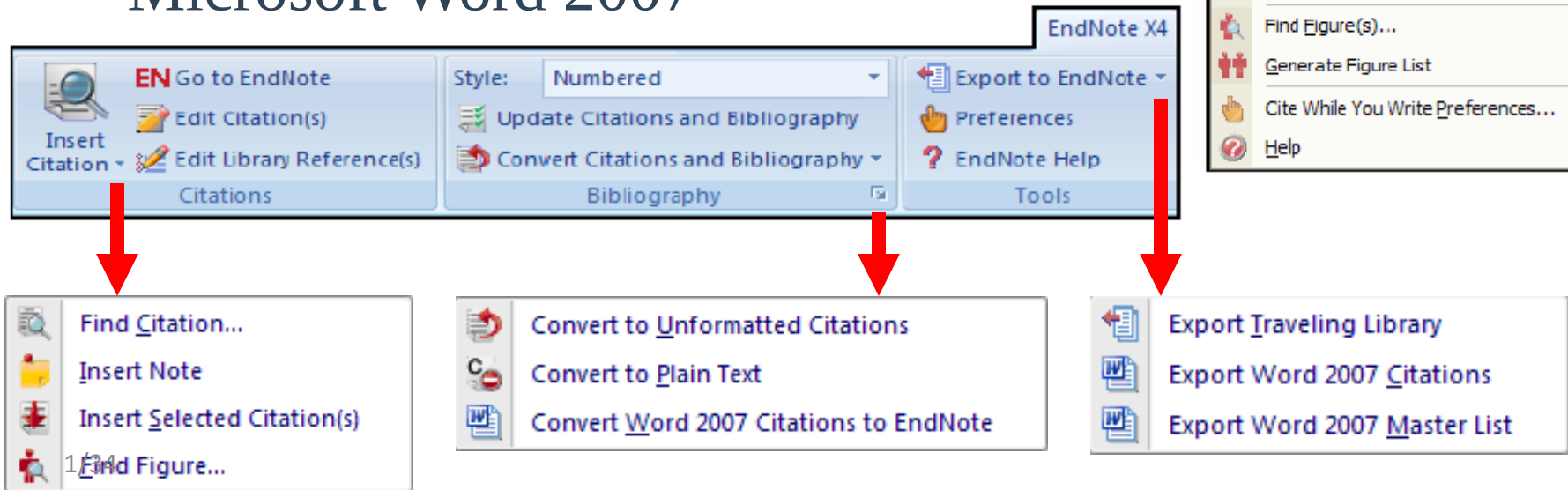
- CWYW Toolbars in Microsoft Word
- Find & Insert Citations
- Customize Citations
- Additional CWYW Features

CWYW Toolbars in Microsoft Word

- Microsoft Word 2003



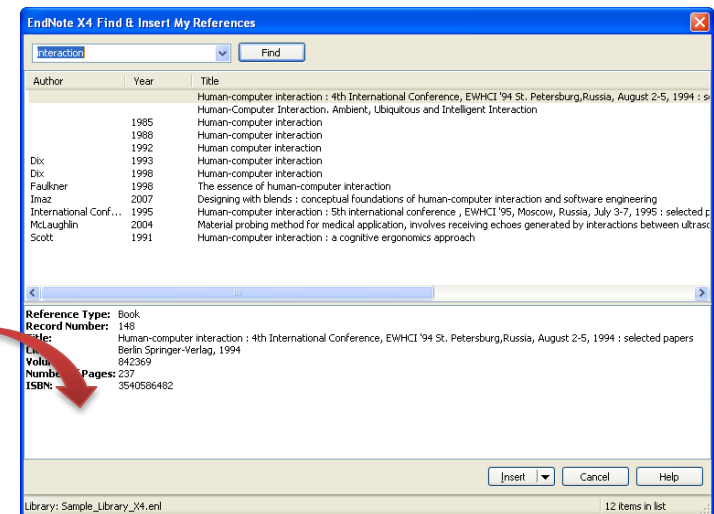
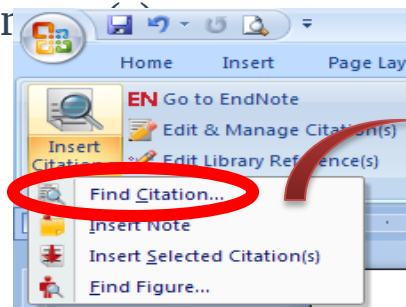
- Microsoft Word 2007



Find & Insert Citations

Find Citation...

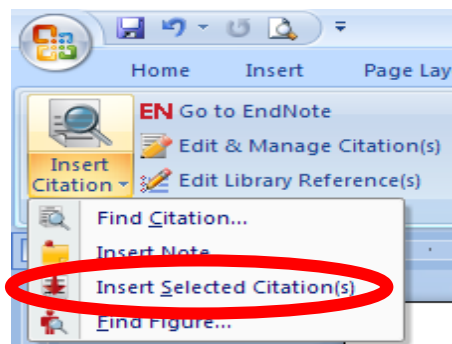
- Search for EndNote references to select and insert as citations in Word document.
 1. Open EndNote library
 2. Open Word document and place cursor at the location for citing
 3. In Word: *EndNote X4* Tab> *Citations* Group > *Insert Citation* > *Find Citation...*
 4. Enter text/keywords
 5. Click *Find* to search for matching references
 6. Select the intended reference
 7. Click *Insert* to cite



Find & Insert Citations

Insert Selected Citation(s)

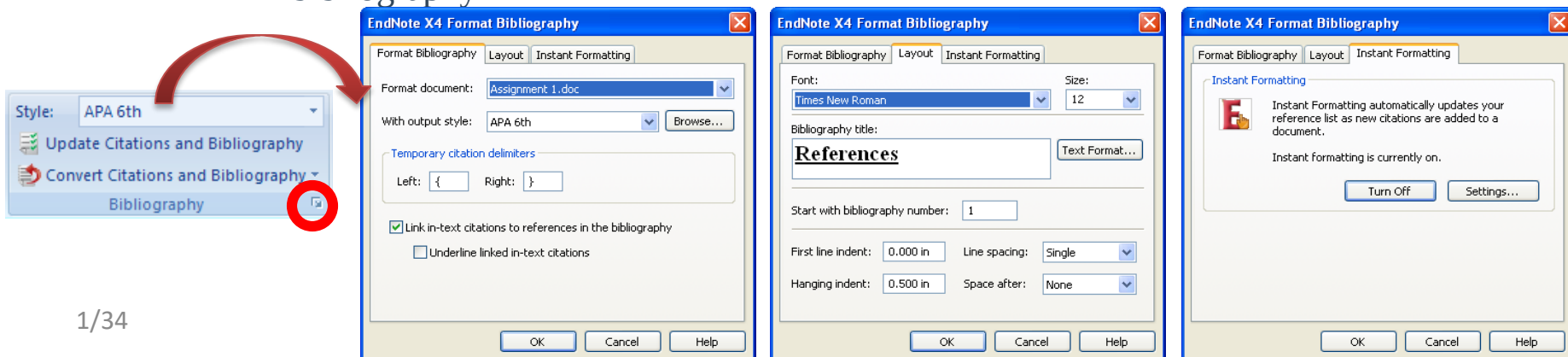
- Insert the references selected in EndNote into document at the location of the Word cursor.
 1. Open EndNote library and select the reference(s) that would like to cite
 2. Open Word document and place cursor at the location for citing
 3. In Word: *EndNote X4* Tab > *Citations* Group > *Insert Citation* > *Insert Selected Citation(s)*
 4. The reference(s) is cited at the location specified



Customize Citations

Format Bibliography

- Change or verify the style and layout of the bibliography
 1. In Word: *EndNote X4* Tab > *Bibliography* Group > Click-on corner arrow
 2. Able to:
 - a. Format Bibliography – change output style, temporary citation delimiters, and **in-text citations linkage**
 - b. Layout – configure font type and size, spacing, indentation, etc.
 - c. Instant Formatting – enable for automatically formatting citations and updating the bibliography



Customize Citations

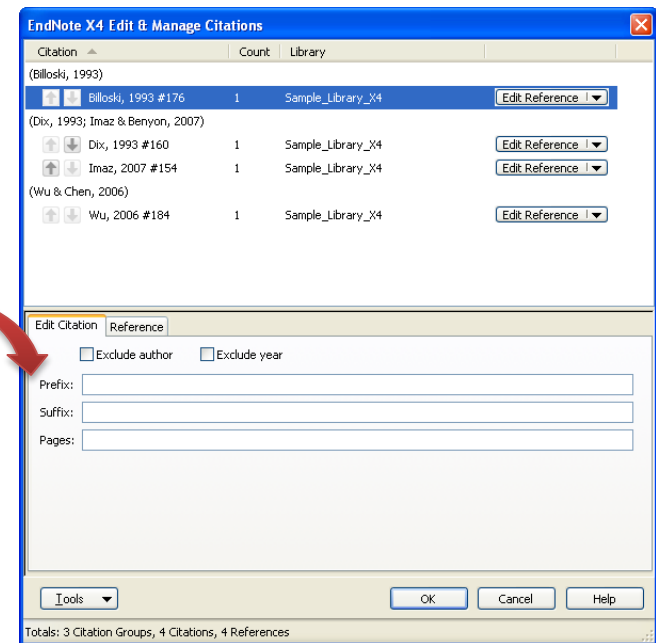
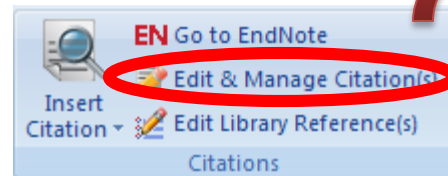
Edit & Manage Citation(s)

- Make any changes inside a citation, such as adding page numbers or removing author names from author-date citations.

1. In Word: *EndNote X4* Tab > *Citations* Group > *Edit & Manage Citation(s)*

2. Able to:

- Edit Reference – insert and remove citation
- Exclude author & Exclude year
- Prefix, Suffix & Pages
- Citation display order



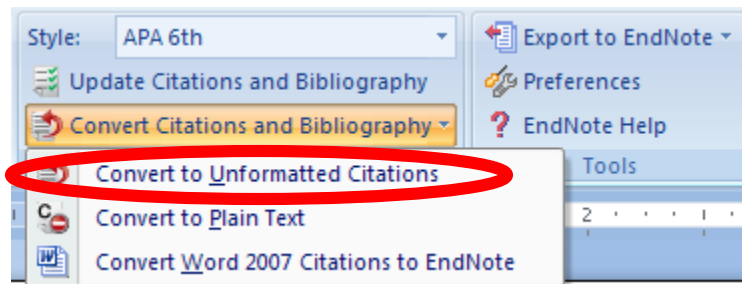
Additional CWYW Features

Convert to Unformatted Citations



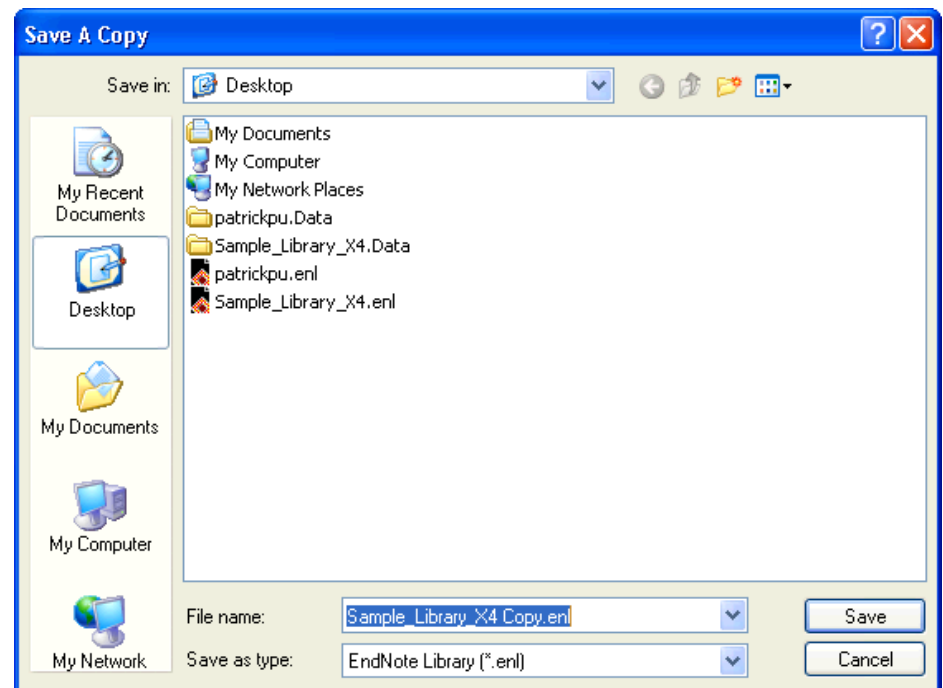
- Revert formatted citations to temporary citations, removes the bibliography, and turns off instant formatting.
 1. In Word: *EndNote X4* Tab > *Bibliography* Group > *Convert Citations and Bibliography* > *Convert to Unformatted Citations*
 2. To change back to formatted citations, in Word: *EndNote X4* Tab > *Bibliography* Group > *Update Citations and Bibliography*

(Heller, 2008)  {Heller, 2008 #144}



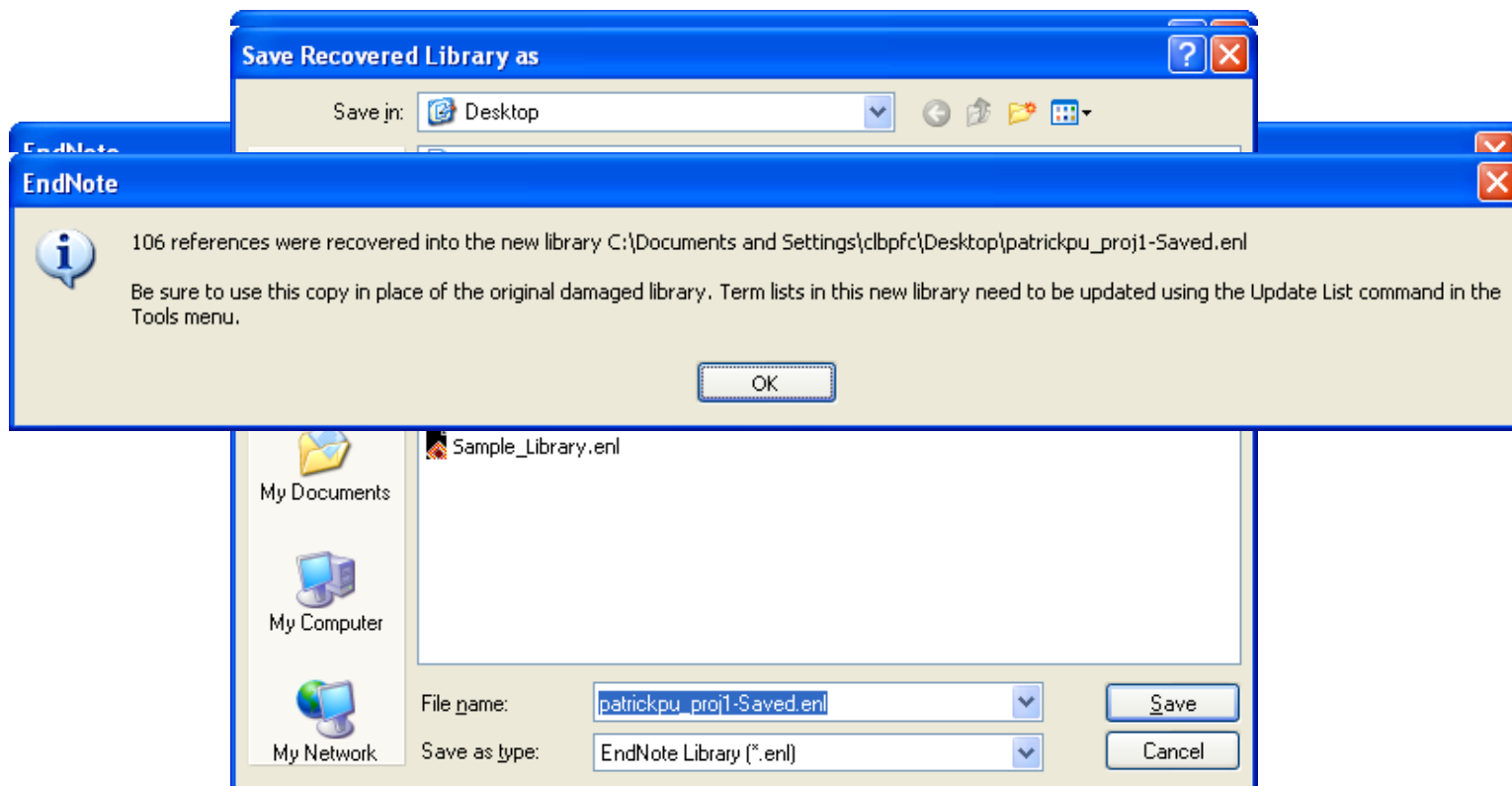
Backup Libraries

- Option 1: Save a Copy
 - Create an exact copy of the library, including [library name].DATA folder
 - *File > Save a Copy...*



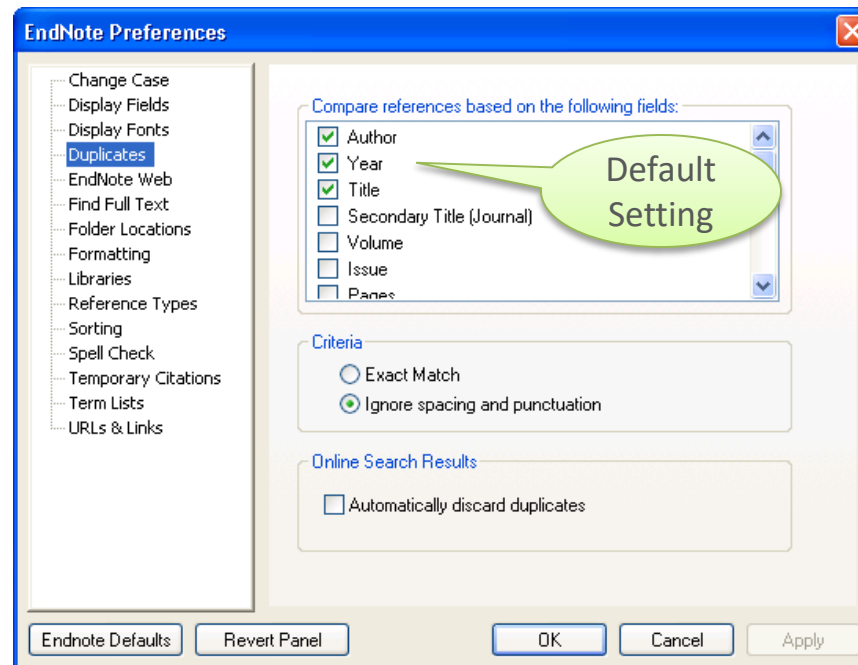
Recover Library

- Repair the damaged EndNote Library
- *Tool > Recover Library...*



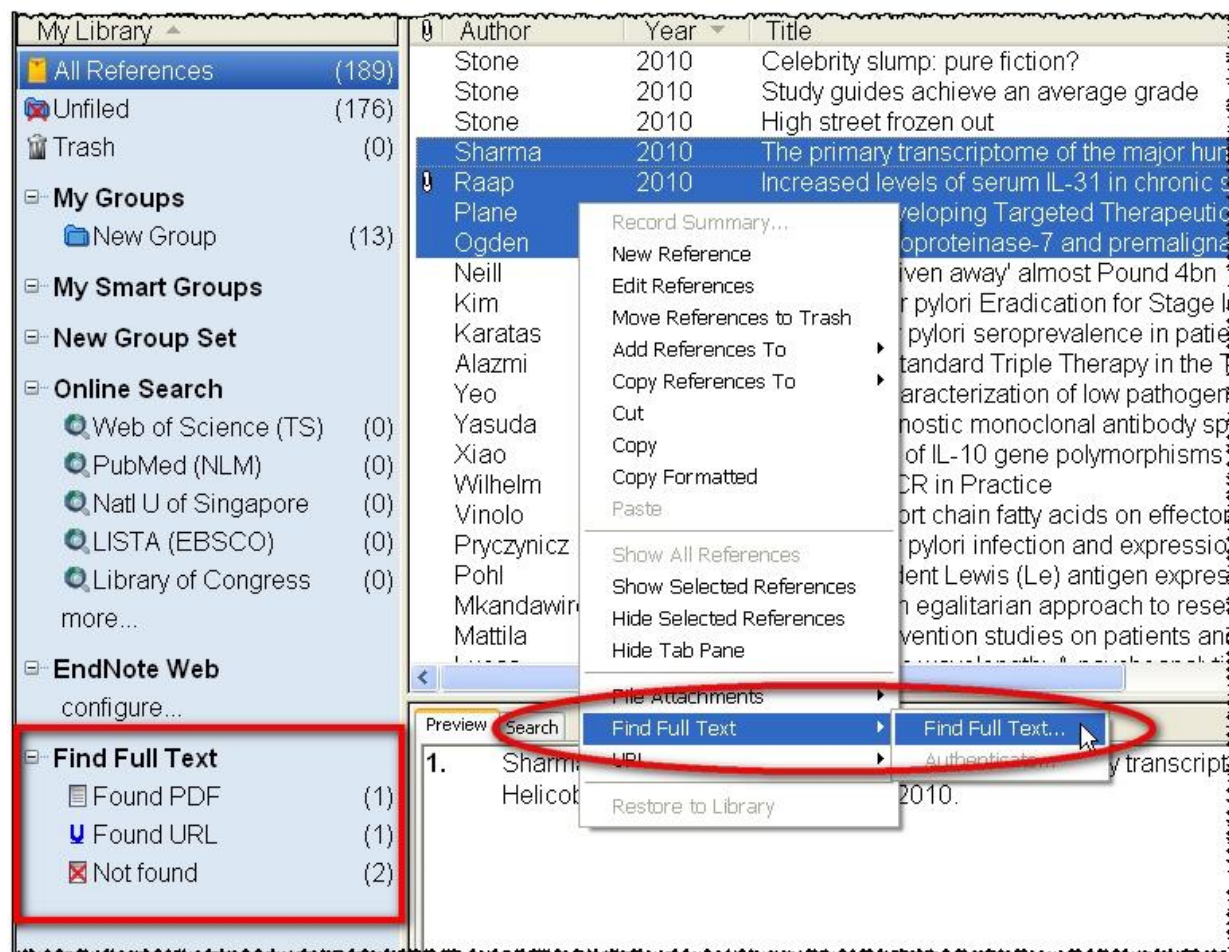
Find Duplicates

- Locate duplicate references
- To set criteria:
 - *Edit > Preferences... > Duplicates*



Find Full-Text

- Search the Internet for freely available full-text
- NUSL's OpenURL is still work-in-progress



Attach Files

- Attach files (e.g. full-text PDF) to an EndNote reference
- *Referen*



Any questions?